

## **I signed up for an online class! What next?**

Congrats and thanks for joining our community! We will email you the day your class starts with a link to your online class. You will be able to create an online student profile then. If you do not receive your email with login information by 6pm CST the day your class starts, please check your spam and promotions folders. Still nothing? Contact Andrew Thorp, the Online Program Head, at [Athorp@secondcity.com](mailto:Athorp@secondcity.com).

## **How are classes structured?**

Each week, you will receive a teacher lecture on weekly topics complemented with videos, scripts, links to helpful sites and more. You'll be assigned writing exercises to get your creativity flowing and weekly assignments that you'll submit to the teacher and/or discussion boards. Most of our classes ask that you read and comment on fellow students' work as well, following specific feedback parameters.

## **When do classes meet?**

You do not have to be logged in at any particular time or day. Lectures and resources will become available weekly for you to peruse any time that week. If your teacher wants to schedule a Live Chat with the class, they will reach out to see what time works best for everyone and try to offer two chat meetings so everyone can engage.

## **What if I get behind on assignments?**

Don't freak out! Let your teacher know what's going on and when you plan on submitting assignments. Your teacher will do their best to work something out with you, if possible. The class does still end on the posted end date and access to the class will be discontinued at that time.

## **I LOVED the class and want to continue but don't know what's best.**

Email Andrew at [Athorp@secondcity.com](mailto:Athorp@secondcity.com) or give us a call. We can discuss your experience and goals and find the best fit for you.

## **I have another question.**

We'd love to help. Email Andrew at [Athorp@secondcity.com](mailto:Athorp@secondcity.com).

## **I have a Coursesites profile but have no idea how to use Coursesites classware!**

Shoot Andrew an email or click on the following link for informative tutorials - [https://help.blackboard.com/en-us/Learn/Reference/Blackboard\\_Learn\\_Videos](https://help.blackboard.com/en-us/Learn/Reference/Blackboard_Learn_Videos)

